

China International Trade Single window

English Translation for Reference

User Manual

China Import Food Enterprises Registration Management System

(User-end for Overseas Enterprise)

China Electronic Port Data Center

TABLE OF CONTENTS

Chapter 1 Preface	4
Chapter 2 Instructions for Use	4
2.1 Portal Website	4
2.2 System Environment	4
2.2.1 Operating System	4
2.2.2 Browser	4
2.3 Input Requirements	5
2.3.1 Input Requirements	5
2.3.2 Keyboard Operations	5
2.4 General Functions	5
2.4.1 Move Page Tab	5
2.4.2 Collapse/Expand Menu	6
2.4.3 Close Tabs	7
2.5 Enter or Exit the System	7
Chapter 3 Introduction to the System	8
3.1 Users	8
3.2 Functions	9
Chapter 4 User (Account) Management	10
4.1 System Account Assigned by Overseas Competent Authority	11
4.2 System Account Applied by Enterprise	11
4.3 Overseas Enterprise User (Account) Maintenance	13
Chapter 5 Enterprise Registration	15
5.1 Registration Application	15
5.1.1 Registration Recommended by Located Competent Authority	17
5.1.2 Registration Applied by Enterprise	28
5.2 Application for Modification	35
5.2.1 Application for Modification of Registration Application Recommended by Located Competent Authority	36
5.2.2 Application for Modification of Enterprise Self-registration Application	40
5.3 Integrated Query	43
5.3.1 Application Form Query	43
5.4 Product Categories Query	46
5.4.1 Product Categories Query	46
Appendix: System Status Description	48

Chapter 1 Preface

Thank you for using the registration management system for overseas manufacturers of imported food. The user manual is provided to enable you to use this system proficiently as soon as possible.

You can find in this manual information on installation procedures, system configuration, and basic operation procedures, software and hardware instructions, and safety precautions. Please read this manual carefully when installing and using the system for the first time as it will help you to get the most out of the system.

This manual is intended for users with elementary computer knowledge. Here, we assume you are familiar with WINDOWS7/10 system and can operate with computer mouse, and have experience in using browsers such as Google Chrome, 360 etc.

Chapter 2 Instructions for Use

2.1 Portal Website

The system is browser-based and can be found at <https://cifer.singlewindow.cn> .

2.2 System Environment

2.2.1 Operating System

Windows 7 or 10 (either 32-bit or 64-bit operating system). Windows XP system is not recommended.

2.2.2 Browser

Chrome 50 and above

2.3 Input Requirements

2.3.1 Input Requirements

In the interface, required fields are marked with an asterisk * while optional fields are not. The fields with grey background are not available for input. If a red alert pops up next to a field when inputting, it indicates that the information currently entered does not meet the requirements and should be modified according to the alert. The blue buttons in the interface are function keys.

Basic information Production-related information Declaration information Attachment information

Save delete current state : saved

Basic information of the enterprises

*Country (Region) *Registration number approved by located competent authority Name of the registration approval competent authority

Registration number (in China) Registration date (in China) Registration expiration date (in China)

*Enterprise name *Plant establishment time *State/Province/Territory

*Address of manufacturing facility Plant establishment time (date) cannot be blank State/Province/Territory cannot be blank

Figure: Data input - Basic enterprise information (partial)

2.3.2 Keyboard Operations

Some functions in the interface can be operated quickly by the keyboard.

Pressing the **Tab** key makes the text cursor automatically advance to the next field.

Pressing the **Up or Down Arrow** key allows you to select from the parameters in the drop-down menu on the screen.

Pressing the **Backspace** key can delete the information currently entered in the field.

2.4 General Functions

2.4.1 Move Page Tab

If there are many opened page tabs, you can click on the or icon to move to the left or right one for selection.

2.4.2 Collapse/Expand Menu

Click the icon in the upper left corner of the right display area to collapse or expand the menu bar on the left side. The collapsed left menu bar shows only the icons (as shown below).

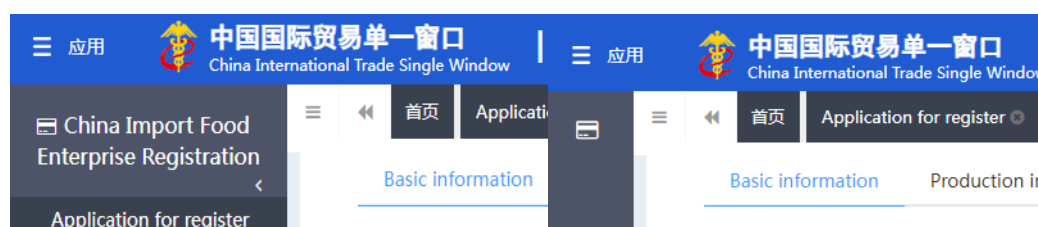


Figure: Before and after comparison - collapsed left menu bar

2.4.3 Close Tabs

Click the icon **关闭操作** in the upper right corner of the right display area to bring up a drop-down menu (as shown below). Selecting “Close all tabs” will close all web tabs opened in the current display area. If you select “Close other tabs”, you will close all open tabs except for the currently displayed tab.

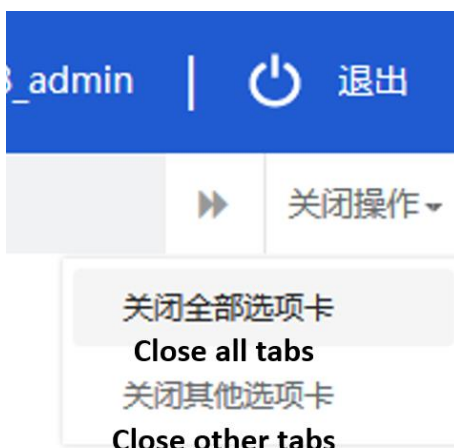


Figure: Close tab

2.5 Enter or Exit the System

Visit <https://cifer.singlewindow.cn>, enter the username and password to log in to the system and then enter the main interface of the system. Click on the **中** **EN** icon in the upper right corner to select the display language of the system.

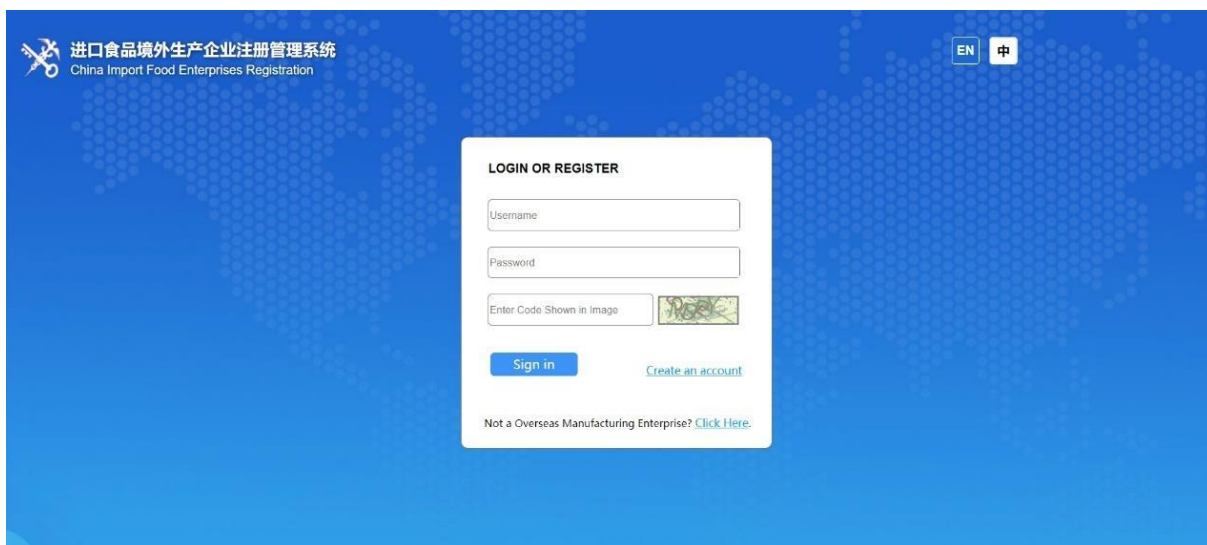


Figure: System portal

This system is available for overseas enterprise users and overseas competent authorities users. You can safely exit the system by clicking “Exit” in the upper right corner of the interface after entering the system.

Chapter 3 Introduction to the System

3.1 Users

Competent authority of the country/region where the enterprise is located (hereinafter referred to as "competent authority"): the official department responsible for safety and health supervision of food manufactures in the country/region where the overseas manufacturers of imported food are located. Through the system, competent authority shall review and inspect the applications submitted by the local manufactures through the system and recommend them to the General Administration of Customs of the People's Republic of China (hereinafter referred to as the "GACC"). The competent authority shall administer the registered recommended enterprises and cooperate with GACC to re-examine and supervise the rectification of registered enterprises.

Overseas manufacturer of imported food (hereinafter referred to as "enterprise"): overseas manufacturers, processors and storage facilities that exported food to China. Through the system, enterprises submit registration application and rectification materials and receive notice from GACC, etc.

3.2 Functions

China Import Food Enterprise Registration Management System aims administer the registration of overseas manufactures of imported food, including applications, alteration, renewal, and cancellation for overseas manufactures registration, as well as querying about the applications. It also enables the competent authority to conduct review and inspection the registration applications submitted by enterprises, as well as the administration on registered manufactures.

The registration methods for overseas manufacturer of imported food include recommendation for registration by the competent authorities of the countries or regions where they are located and application for registration by enterprises.

Overseas manufactures of the following 18 categories of imported food shall be recommended by the located competent authorities to the GACC: meat and meat products, casings, aquatic products, dairy products, bird's nest and bird's nest products, bee products, egg and egg products, edible oil and fats, oilseeds, stuffed pastry products, edible grains, milled grain industry products and malt, fresh and dehydrated vegetables and dried beans, condiments, nuts and seeds, dried fruits, unroasted coffee beans and cocoa beans, foods for special dietary purposes and functional foods.

Overseas manufactures of food other than those categories listed above shall apply for registration directly to GACC on their own.

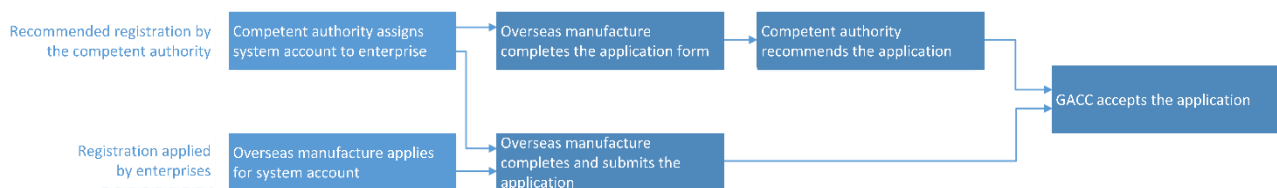


Figure: Registration procedures

Chapter 4 User (Account) Management

Depending on whether the enterprise needs to be “recommended by the competent authority for registration of the country/region where it is located”, the account for overseas enterprise users to access the system can be obtained either through the assignment of the competent authority or the self-application of overseas enterprise.

The system account assigned by the competent authority can be ~~registered as an overseas manufacture~~ used to register an overseas manufacturer of any categories of food after logging in to the system.

The system account applied by the overseas enterprise can only be ~~registered as an overseas manufacture~~ [used to register an overseas manufacturer](#) of imported food products that do not fall into one of the “18 categories”.

[If an enterprise has already created a system account, which allows it to register as an overseas manufacturer of imported food products other than the “18 categories”, and is willing to be allowed to register as an overseas manufacturer of imported foods within the “18 categories”, please contact the competent authority in your country \(region\) to verify the enterprise user account you already have. There is no need to withdraw your account and then have it recreated by the competent authority.](#)

Kind reminder:

- 1. An overseas enterprise can only apply for one account.***
- 2. If the products of an overseas manufacture involve both "recommended registration" and "self-applied registration", it is recommended to contact the competent authority to get a system account instead of applying for a system account by its own.***

4.1 System Account Assigned by Overseas Competent Authority

Please contact the competent authority to get an assigned system account.

4.2 System Account Applied by Enterprise

Visit <https://cifer.singlewindow.cn> and click "Create an account" to enter the account entry interface and fill in the account information.

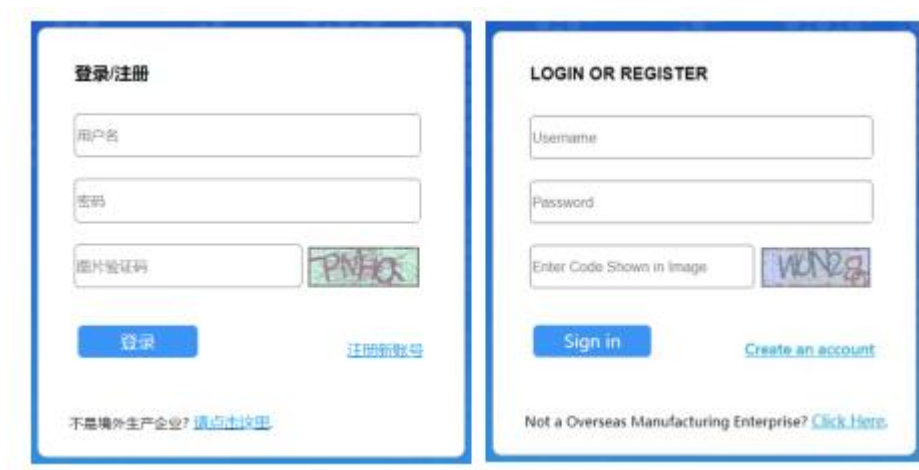


Figure: Chinese/English login interface

Abroad Enterprise Registration

EN

中

ENTERPRISE NAME/ADDRESS INFORMATION

*Username

*Password

*Confirm password

*Located Country(Region)

请选择地区(Please select a country) ▼

Located Country(Region) Register Number

!

*Workplace

Work Department

Job Title

*Contacts

*Contact Mobile

Contact Fax

Mobile

*Contact Address

*E-mail

Remarks

Register now

Figure: Account registration of overseas enterprises

Required fields are marked with an asterisk *, including username, password, workplace (enterprise name), and **located country (region) registration number**. Please click “Register Now” to complete user account registration after filling in all required fields.

After the completion of account registration, please log in to the system with the username (account) and password.

Kind reminder:

Once an account is successfully created, the information of username, located country/region, and country/region registration number shall not be modified. Please check them carefully during registration.

4.3 Overseas Enterprise User (Account) Maintenance

After logging in to the system, click on the enterprise name in the upper right corner to access the user (account) maintenance function.

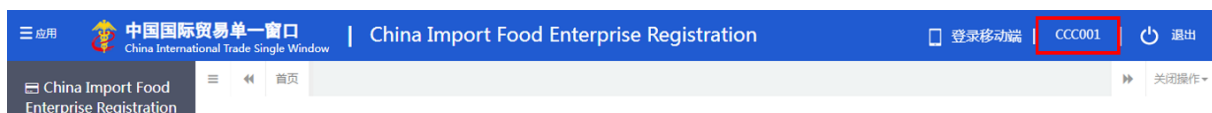


Figure: User (account) maintenance access

Entering the interface of User Information Management interface, enterprise-related information can be modified, including contact person, contact phone number, workplace (enterprise name), work department, job title, contact address, contact fax, remarks and email address.

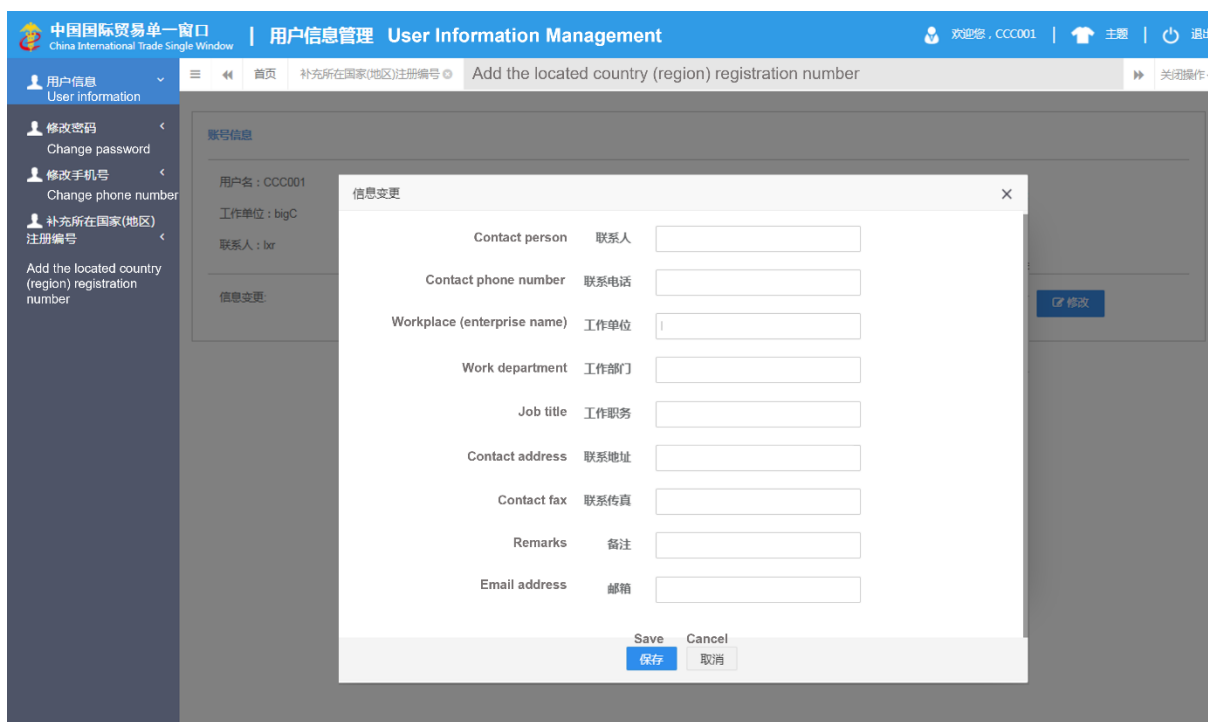


Figure: User information management

If “located country (region) registration number” is not provided when creating account, it can be entered through “Add the located country (region) registration number” function.

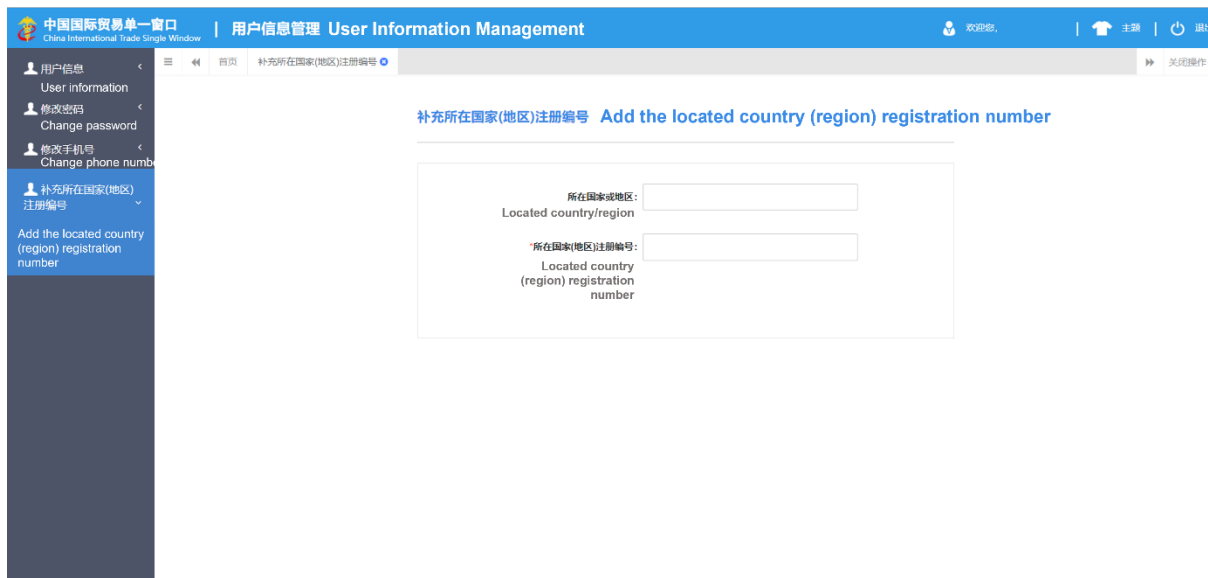


Figure: Add the located country (region) registration number

中国国际贸易单一窗口 | 用户信息管理 User Information Management

欢迎您, CCC001 | 主题 | 退出

用户信息 User information

修改密码 Change password

修改手机号 Change phone number

补充所在国家(地区)注册编号

Add the located country (region) registration number

补充所在国家(地区)注册编号

Add the located country (region) registration number

账号信息 Account information

用户名 : CCC001	所在国家或地区 : China	所在国家(地区)注册编号 : 88
工作单位 : bigC	工作职务 :	工作部门 :
联系人 : bsr	联系电话 : 13928837272	联系地址 : address

信息变更: 变更企业名称、联系人、联系地址等相关信息。 Enterprise name, contact person and contact address etc. modified

修改

Figure: After adding the located registration number

Kind reminder:

The country (region) registration number can only be added once and cannot be modified after being saved.

Chapter 5 Enterprise Registration

5.1 Registration Application

After logging in to the system with overseas enterprise account, click on "Registration Application" in the menu on the left and select the product category involved in enterprise registration. The product category can be queried according to HS code or product name through "Product Type Query" functions (please refer to section 5.3 for this manual).

The screenshot displays the 'China Import Food Enterprise Registration' web application. The top navigation bar includes the logo, the title 'China Import Food Enterprise Registration', and user options like '登录移动端' (Login Mobile) and '退出' (Logout). The left sidebar contains a menu with 'Application for register', 'Integrated query', 'Product type query', and 'Operation manual'. The main content area is titled 'Application for register' and shows a list of product categories for selection. The categories are: Meat and meat products, Casings, Bird's nest and Bird's nest products, Bee products, Eggs and egg products, Edible oil and oilseeds, Stuffed pastry products, Edible grains, Grain milling industrial products and malt, Fresh and dehydrated vegetables ,dried beans, Plant spices, Nuts and seeds, Dried fruits, Unroasted coffee and cocoa beans, Special Dietary Foods (Excluding milk-based infant formula), Functional foods, Dairy, and Aquatic products. Each category has a dropdown arrow on the right.

Figure: Product category selection for registration application

Please input the basic information of the enterprises, production-related information, declaration information, attachment information, and submit the declaration of manufacture.

The screenshot displays the 'Basic information of the enterprises' form within the 'China Import Food Enterprise Registration' system. The form is divided into several sections: 'Basic information of the enterprises', 'Production-related information', 'Check list and statement', and 'Attachment Information'. The 'Basic information of the enterprises' section includes fields for: Country (Region) (China-China), Registration number approved by located competent authority (88), Name of the registration approval competent authority, Registration number (in China), Registration date (in China), Registration expiration date (in China), *Name of competent authority of the country (region), *Plant establishment time, *Enterprise name (bigC), *State/Province/Territory, *Address of manufacturing facility, *Legal representative - name, *Legal representative - position, *Contact person - name, *Contact person - phone number, *Contact person - E-mail, Date of reconstruction and expansion, Description of reconstruction and expansion, and Remarks. There are 'Save' and 'delete' buttons at the top left of the form area.

Figure: Basic information of the enterprise

Once completed all the required information, click on “Preview” to display all the entered information for confirmation. Please click on “Submit” after confirmation and the system will automatically submit the application to the competent authority or declare to the GACC depending on different product categories. Click “Return” to return to the application interface.

China Import Food Enterprise Registration

Application for register

Upload attachments

附件信息

Tips: ".jpg", ".jpeg", ".gif", ".png", ".bmp", ".pdf" files can be uploaded. The size of single file cannot exceed 4MB.

Order No.	Attachment type	Required	Attachment name	Operation
1	Licensed production certificate issued by the competent authority of the country (region)	Yes	-	-
2	Product photo	Yes	-	-
3	Declaration of the manufacturer	Yes	-	-
4	GMO certification document	No	-	-
5	Non-GMO certification document	No	-	-
6	HACCP system hazard analysis worksheet	No	-	-
7	HACCP plan	No	-	-
8	Monitoring record	No	-	-
9	Corrective action records	No	-	-
10	Verification record	No	-	-
11	Processing flow chart	Yes	-	-

Submit Return

Figure: Preview and submit

5.1.1 Registration Recommended by Located Competent Authority

After logging in to the system with overseas enterprise account, click on "Registration Application" in the menu on the left, and select the product category involved in enterprise registration.

China Import Food Enterprise Registration

Application for register

Registration recommends by the competent authority in located country. Please select the product category

- Meat and meat products
- Casings
- Bird's nest and Bird's nest products
- Bee products
- Eggs and egg products
- Edible oil and oilseeds
- Stuffed pastry products
- Edible grains
- Grain milling industrial products and malt
- Fresh and dehydrated vegetables ,dried beans
- Plant spices
- Nuts and seeds
- Dried fruits
- Unroasted coffee and cocoa beans
- Special Dietary Foods (Excluding milk-based infant formula)
- Functional foods
- Diary
- Aquatic products

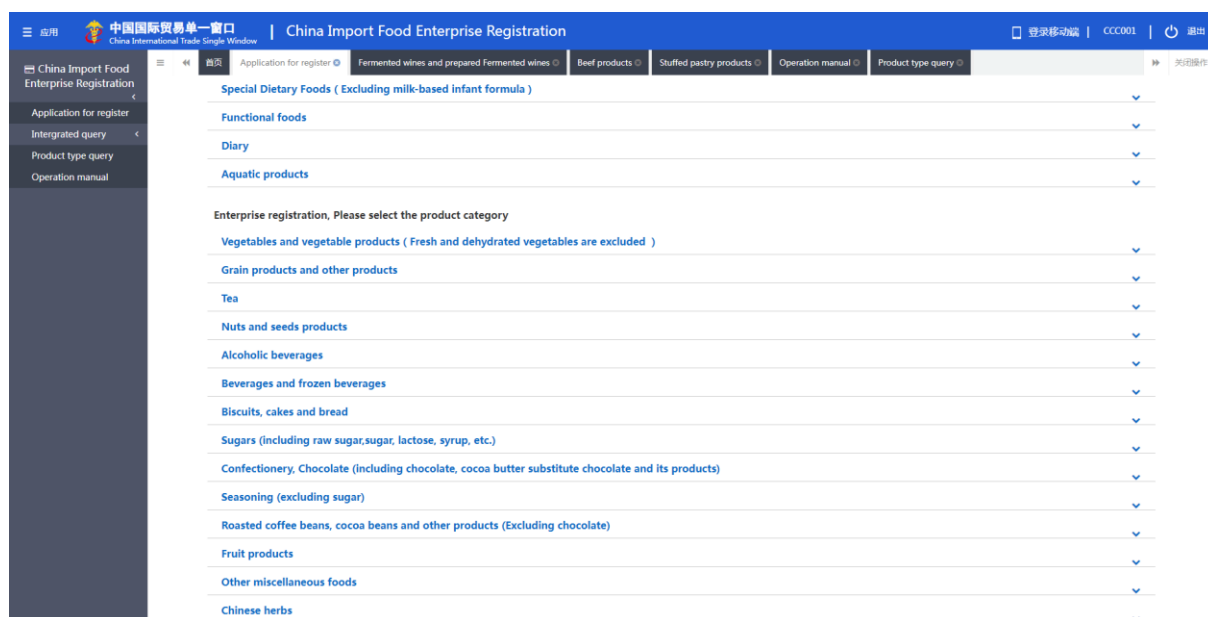


Figure: Product category selection for registration application

Overseas manufactures of the following product groups must be recommended by the competent authority of the country/region where they are located for registration with GACC: meat and meat products, casings, aquatic products, dairy products, bird's nests and bird's nest products, bee products, eggs and egg products, edible oils and fats, oilseeds, stuffed pastry products, edible grains, milled grain industry products and malt, fresh and dehydrated vegetables, dried beans, condiments, nuts and seeds, dried fruits, unroasted coffee and cocoa beans, foods for special dietary purposes, and functional foods.

Overseas manufactures of food other than those product groups listed above shall apply register directly with GACC.

5.1.1.1 Introduction to the Registration Process (Taking Stuffed Pastry Products as an Example)

Registration process:

1. General approval process

Enter information → Preview → Submit to the competent authority → Recommended by the competent authority → Approved by GACC (the enterprise obtains the Chinese registration number).

2. The process of returned by the competent authority for supplementation and correction.

Enter information → Preview → Submit to the competent authority → Requested by the competent authority to supplement and rectify → (The enterprise) modifies the application and re-submit to the competent authority → Recommended by the competent authority → Approved by GACC (the enterprise obtains the Chinese registration number).

3. The process of return (rejection) by the competent authority or GACC.

Enter information → Preview → Submit to the competent authority → Rejected by competent authority (the reasons for rejection can be found in the "Integrated query – application form query").

Kind reminder:

Applications that are not recommended by the competent authority may not be resubmitted with amendments to the original application form. However, it is permitted to submit a new application.

Main functions:

1. Save: the basic information of the enterprise, production-related information, declaration information and attachment information which have been entered can be saved temporarily.

Temporarily saved data can be deleted or submitted to the competent authority.

The screenshot displays the 'China Import Food Enterprise Registration' web application. The interface is in Chinese and English. The top navigation bar includes 'Application for register', 'Fermented wines and prepared Fermented wines', 'Stuffed pastry products', and 'Product type query'. The left sidebar contains 'Application for register', 'Integrated query', 'Product type query', and 'Operation manual'. The main content area is titled 'Basic information of the enterprises' and contains a form with the following fields:

Basic information of the enterprises		
Country (Region)	Registration number approved by located competent authority	Name of the registration approval competent authority
中国-China	88	88
Registration number (in China)	Registration date (in China)	Registration expiration date (in China)
*Name of competent authority of the country (region)	*Plant establishment time	*Enterprise name
中国海关001	2014-12-03	bigC
*State/Province/Territory	*Address of manufacturing facility	
State	address	
*Legal representative - name	*Legal representative - position	*Contact person - name
ssfs	423	555
*Contact person - phone number	*Contact person - E-mail	Date of reconstruction and expansion
223	ssf@1.com	2021-12-01
Description of reconstruction and expansion		
12		
Remarks		
555		

Figure: Basic information of the enterprise

2. Preview: once the input is complete, click on the “Preview” button at the bottom of the "Attachment Information Page" to switch to preview mode, displaying all four pages of the form together. This is the preparation for submission to the competent authority.

China Import Food Enterprise Registration

Application for register | Fermented wines and prepared fermented wines | Stuffed pastry products | Product type query

Basic information | Production-related information | Declaration information | Attachment information

current state : saved

Attachment information

Tips: *.jpg|.jpeg|.gif|.png|.bmp|.pdf files can be uploaded. The size of single file cannot exceed 4MB.

Order No.	Attachment type	Required	Attachment name	Operation
1	Licensed production certificate issued by the competent authority of the country (region)	Yes	Doc1.pdf	Delete Download
2	Product photo	Yes	-	-
3	Declaration of the manufacturer	Yes	-	-
4	GMO certification document	No	-	-
5	Non-GMO certification document	No	-	-
6	HACCP system hazard analysis worksheet	No	-	-
7	HACCP plan	No	-	-
8	Monitoring record	No	-	-
9	Corrective action records	No	-	-
10	Verification record	No	-	-
11	Processing flow chart	Yes	-	-

GP Previous page Preview

Figure: Attachment information

3. Submit: after clicking on the “Preview” button, a “Submit” button will be displayed for the user to submit temporarily saved data of the registration application to the competent authority for review.

China Import Food Enterprise Registration

Application for register | Fermented wines and prepared fermented wines | Stuffed pastry products | Product type query

Basic information | Production-related information | Declaration information | Attachment information

Upload attachments

Attachment information

Tips: *.jpg|.jpeg|.gif|.png|.bmp|.pdf files can be uploaded. The size of single file cannot exceed 4MB.

Order No.	Attachment type	Required	Attachment name	Operation
1	Licensed production certificate issued by the competent authority of the country (region)	Yes	-	-
2	Product photo	Yes	-	-
3	Declaration of the manufacturer	Yes	-	-
4	GMO certification document	No	-	-
5	Non-GMO certification document	No	-	-
6	HACCP system hazard analysis worksheet	No	-	-
7	HACCP plan	No	-	-
8	Monitoring record	No	-	-
9	Corrective action records	No	-	-
10	Verification record	No	-	-
11	Processing flow chart	Yes	-	-

Submit Return

Figure: Preview and submission

4. Return: switch to separated page view mode. Exit preview mode.
5. Delete: after the input has been done and temporarily saved, the current data can be deleted by clicking on the “Delete” button. Deleted data cannot be recovered.

5.1.1.2 Entry Instructions

Required fields are marked with an asterisk * in the interface. The main fields are described as follows.

应用

中国国际贸易单一窗口

China International Trade Single Window

China Import Food Enterprise Registration

Application for register

Integrated query

Product type query

Operation manual

Application for register

Fermented wines and prepared Fermented wines

Stuffed pastry products

登录移动端

CCCC01

退出

Basic information

Production-related information

Check list and statement

Attachment Information

current state : saved

Basic information of the enterprises

Country (Region)

Registration number approved by located competent authority

Name of the registration approval competent authority

Registration number (in China)

Registration date (in China)

Registration expiration date (in China)

*Name of competent authority of the country (region)

*Plant establishment time

*Enterprise name

*State/Province/Territory

*Address of manufacturing facility

*Legal representative - name

*Legal representative - position

*Contact person - name

*Contact person - phone number

*Contact person - E-mail

Date of reconstruction and expansion

Description of reconstruction and expansion

Remarks

Figure: Enterprise registration application interface I

应用

中国国际贸易单一窗口

China International Trade Single Window

China Import Food Enterprise Registration

Application for register

Integrated query

Product type query

Operation manual

Application for register

Fermented wines and prepared Fermented wines

Stuffed pastry products

登录移动端

CCCC01

退出

Basic information

Production-related information

Check list and statement

Attachment Information

*Legal representative - name

*Legal representative - position

*Contact person - name

*Contact person - phone number

*Contact person - E-mail

Date of reconstruction and expansion

Description of reconstruction and expansion

Remarks

*Licensed production certificate issued by the competent authority of the country (region)

*Products to be registered/added to China

Upload attachments

Add

Order NO.	Product name	HS/CIQ code	Product brand	Latin name	Design capacity	Process capacity	Operation
1	666	1902309000113	121	sss	777	55	Edit Delete
2	asdfs	1902200000111	121	22222	7777	312	Edit Delete

Showing 1 to 2 of 2 rows

Next page

Figure: Enterprise registration application interface II

- Registration number approved by located competent authority: it is automatically filled in by the system according to the "Registration number approved by located competent authority" entered by the user when creating the account.
- Name of the registration approval competent authority: the overseas official authority that approved the establishment of the enterprise, i.e. the authority of the country/region that granted the "located country (region) registration number". Optional field.
- Name of competent authority of the country (region): the name of the authority that assigned a user account to the enterprise. Click on the blank or the triangle icon on the right to select.
- Registration number (in China) / Registration date (in China) / Registration expiration date (in China): it cannot be filled in when entering, for it will be given by the GACC after the approval of the registration application. The number can be found through the function of the "application form query".
- Enterprise name: it is a required field automatically filled in by the system based on the information of the user account. This field can be edited, but modification is not recommended.

The screenshot displays the 'China Import Food Enterprise Registration' web interface. A modal window titled 'Products to be registered/added to China' is open, allowing users to enter product details. The background shows the main registration form with fields for legal representative, contact person, and enterprise information. The modal includes the following fields:

- Production type:** Radio buttons for production (checked), processing, and storage.
- HS/CIQ code:** A dropdown menu currently showing '其他面食' (Other面食).
- Specific products for export to China:** A text input field containing '666'.
- Product brand:** A text input field containing '121'.
- Latin name:** A text input field containing 'sss'.
- Number of storage warehouse:** A text input field.
- Capacity of storage warehouse (cubic meters):** A text input field.

At the bottom of the modal are 'Save' and 'Reset' buttons. The background interface includes a sidebar with navigation options like 'Application for register', 'Integrated query', and 'Product type query'. A table at the bottom of the modal shows a list of products with columns for Order NO., Product name, and other identifiers.

Figure: Interface for "Products to be registered/added in China"

- Product to be registered/added in China: required. After clicking "Add", the interface of entry will pop up. Only one product's information can be entered in one interface. If there are multiple products to be exported to China, the information of each product shall be entered.

China Import Food Enterprise Registration

Application for register

current state : saved

Trade with China in recent 2 years

*Whether exported to China in recent 2 years

☐ Yes ☐ No

Export trade history in recent 2 years

+Add

Order NO.	Product name	Year	Country	Export quantity	Operation
1	666	2010	阿富汗-Afghanistan	66677	Edit Delete
2	asdfs	2014	阿富汗-Afghanistan	212	Edit Delete

Showing 1 to 2 of 2 rows

Raw material/ingredient information

+Add

Order NO.	Product name	Raw Material	Material type	Country	Proportion	Operation
1	666	434	GOM	阿鲁巴-Aruba	212	Edit Delete

Showing 1 to 1 of 1 rows

*Use situation of pesticide

Figure: Enterprise registration application interface III

China Import Food Enterprise Registration

Application for register

Showing 1 to 2 of 2 rows

Raw material/ingredient information

+Add

Order NO.	Product name	Raw Material	Material type	Country	Proportion	Operation
1	666	434	GOM	阿鲁巴-Aruba	212	Edit Delete

Showing 1 to 1 of 1 rows

*Use situation of pesticide

*Use situation of pesticide

☐ Use of pesticides ☐ No pesticides used

Production correspondence

+Add

Order NO.	Product Name	Enterprise Name	Registration number	Operation
1	asdfs	423	221212	Edit Delete

Showing 1 to 1 of 1 rows

[Previous page](#) [Next page](#)

Figure: Enterprise registration application interface IV

- Trade with China in recent 2 years: required. If you select "Yes", it is required to fill in; if you select "No", then it is not required. Select "Yes" to bring up the form for "Specific Products to China". Click "Add" to bring up the input interface of trade with China in the recent 2 years. The parameter options for "Specific products exported to China" are generated according to the items filled in for "Specific products to be registered/added to China".

- Export trade history in recent 2 years (form): optional. Click on “Add” and choose “Export product variety”, and then the space or the triangle to the right to display the options. The options for “Specific products to be exported to China” are generated according to items filled in for “Specific products to be exported to China” under the field of “Products to be registered/added to China”.

The screenshot displays the 'China Import Food Enterprise Registration' web interface. A modal window titled 'Raw material/ingredient information' is open, showing a form with the following fields:

- *Specific products for export to China: A dropdown menu.
- *Raw material/ingredient name: A text input field.
- *Raw material/ingredient type: Radio buttons for 'GMO' and 'Non-GMO'.
- *Origin country/region of raw material: A dropdown menu.
- *Proportion of raw material/ingredient in the product: A text input field.

Below the form, there is a table for attachments:

Order No.	Attachment type	Attachment name	Operation
1	GMO certification document	-	-

At the bottom of the modal, there are 'Save' and 'Reset' buttons. A tip at the bottom of the form states: 'Tips: *.jpg, *.jpeg, *.gif, *.png, *.bmp, *.pdf files can be uploaded. The size of single file cannot exceed 4MB.'

Figure: Interface for adding the information about raw material/ingredient

- Raw material/ingredient information form: optional. Click on “Add” to go to the page for “raw material/ingredient information”. The options for “Specific products to be exported to China” are generated according to items filled in for "Specific products to be exported to China" under the field of “Products to be registered/added to China”.
- Use situation of pesticide: optional. If you choose "No pesticide used", then you will not need to fill in the form; if you choose "Pesticide used", you must fill in the form below - please click “Add” to go to the page for entering the information about the pesticide used. The options for “Specific products to be exported to China” are generated according to items filled in for "Specific products to be exported to China" under the field of “Products to be registered/added to China”.
- Production correspondence: optional. Click on “Add” to go to the page for “Production correspondence”. The options for “Specific products to be exported to China” are generated according to items filled in for "Specific products to be exported to China" under the field of “Products to be registered/added to China”.

China Import Food Enterprise Registration

Application for register | Fermented wines and prepared Fermented wines | Stuffed pastry products

Basic information | Production-related information | **Check list and statement** | Attachment information

current state : saved

Production and processing water

*Water source
☐ Municipal water ☐ Enterprise owned water source ☐ Other

*Whether to test water quality of production and processing water
☒ Yes ☐ No

Human resources

*Total number of employees

*Number of management and technical personnel

*Number of official inspection and quarantine personnel in the factory

*Accredited agency

*Please download the [enterprise declaration](#) , and sign as required,upload scanned copy

[Upload attachments](#)

[Previous page](#) [Next page](#)

Figure: Check list and statement

- Declaration information: you need to download the “enterprise declaration” (document provided by the system), and have it signed and stamped before uploading a scanned copy here.

China Import Food Enterprise Registration

Application for register | Fermented wines and prepared Fermented wines | Stuffed pastry products

Basic information | Production-related information | Check list and statement | **Attachment information**

current state : saved

附件信息

txt.png*.jpg*.gif*.png*.bmp*.pdf files can be uploaded. The size of single file cannot exceed 4MB.

Order No.	Attachment type	Required	Attachment name	Operation
1	Licensed production certificate issued by the competent authority of the country (or port)	Yes	-	-
2	Product photo	Yes	jellyfish.jpg	Delete Download
3	Product photo	Yes	jellyfish.jpg	Delete Download
4	Declaration of the manufacturer	Yes	-	-
5	GMO certification document	No	Desert.jpg	Delete Download
6	Non-GMO certification document	No	jellyfish.jpg	Delete Download
7	HACCP system hazard analysis worksheet	No	jellyfish.jpg	Delete Download
8	HACCP system hazard analysis worksheet	No	Penguin.jpg	Delete Download
9	HACCP plan	No	Hydrangea.jpg	Delete Download
10	HACCP plan	No	Hydrangea.jpg	Delete Download
11	Monitoring record	No	Lighthouse.jpg	Delete Download
12	Monitoring record	No	Chrysanthemum.jpg	Delete Download
13	Corrective action records	No	Hydrangea.jpg	Delete Download
14	Corrective action records	No	Lighthouse.jpg	Delete Download
15	Verification record	No	Tulips.jpg	Delete Download
16	Verification record	No	Hydrangea.jpg	Delete Download
17	Processing flow chart	No	Koala.jpg	Delete Download
18	Processing flow chart	Yes	Chrysanthemum.jpg	Delete Download

[Previous page](#) [Previous](#)

Figure: Attachment information

- Attachment information: this section summarizes and illustrates details about the attachments uploaded through the “Basic information”, “Production-related information” and “Declaration information” pages.

5.1.2 Registration applied by enterprise

Overseas manufactures of food products other than the 18 food categories recommended for registration by the located competent authority apply for registration with GACC on their own.

After logging in to the system with overseas enterprise account, click on "Registration Application" in the menu on the left, and select the product(s) for which the enterprise can apply for registration with GACC. The following is an example of "Alcoholic beverages – Fermented wines and prepared fermented wines".

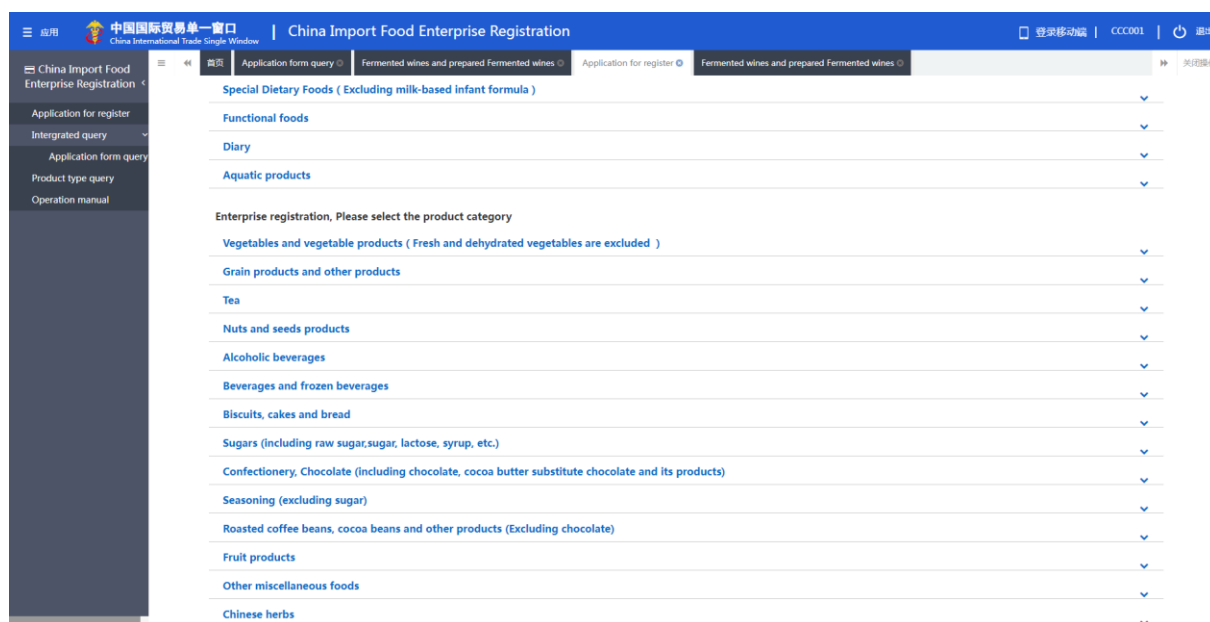


Figure: Product category selection for registration application

5.1.2.1 Introduction to the Registration Process (Taking Alcoholic beverages – Fermented wines and prepared fermented wines as an Example)

Registration process:

1. General approval process

Enter information → Preview → Submit to GACC → Approved by GACC (the enterprise obtains the Chinese registration number).

2. The process of returned by GACC for supplementation and correction Enter information → Preview → Submit → Requested by GACC to supplement and rectify → (The enterprise) modifies

the application and re-submit the application → Approved by GACC (the enterprise obtains the Chinese registration number).

3. The process of return (rejection) by GACC

Enter information → Preview → Submit → Rejected by GACC (the reasons for rejection can be found in “Customs feedback” through the "Integrated query").

Kind reminder:

Applications that are rejected by GACC may not be resubmitted with amendments to the original application form. However, it is permitted to submit a new application.

Main functions:

Submit: the application data is submitted to GACC for review.

Other functions such as deletion and query are basically the same as those of the application page for the competent authority to recommend products to the GACC for registration.

5.1.2.2 Instructions for input

Required fields are marked with an asterisk * in the interface. The main fields are described below.

The screenshot displays the 'China Import Food Enterprise Registration' web application. The interface is in Chinese and English. The main content area shows the 'Basic information of the enterprises' form, which is divided into several sections. The form includes fields for country/region, registration number, enterprise name, plant establishment time, state/province/territory, legal representative information, contact person information, and production facilities. The form is marked as 'current state: saved'. The left sidebar contains navigation links for 'Application for register', 'Integrated query', 'Application form query', 'Product type query', and 'Operation manual'. The top navigation bar includes 'Application form query', 'Fermented wines and prepared Fermented wines', and 'Application for register'.

Basic information of the enterprises		
*Country (Region)	*Registration number approved by located competent authority	Name of the registration approval competent authority
中国-China	88	
Registration number (in China)	Registration date (in China)	Registration expiration date (in China)
*Enterprise name	*Plant establishment time	*State/Province/Territory
bigC	2014-12-01	州
*Address of manufacturing facility		
场所		
*Legal representative - name	*Legal representative - contact number	*Legal representative - email address
法人	1350223131	sks@1.com
*Contact person - name	*Contact person - phone number	*Contact person - E-mail
xingming	1350223131	sp@1.com
Date of reconstruction and expansion	Item of reconstruction and expansion	Production facilities of reconstruction and expansion
2015-11-03	xiangmu	sheshi
Remarks		
beizhu		

Figure: Enterprise basic information I

The screenshot displays the 'China Import Food Enterprise Registration' web application. The interface includes a sidebar with navigation options like 'Application for register', 'Integrated query', and 'Application form query'. The main content area shows a registration form with the following fields:

- Company name: xingming
- Registration number: 1350223131
- Email: sp@1.com
- Date of reconstruction and expansion: 2015-11-03
- Item of reconstruction and expansion: xiangmu
- Production facilities of reconstruction and expansion: sheshi
- Remarks: beizhu

Below the form, there are two tables:

Products to be registered/added to China

Order NO.	Product name	HS/CIQ code	Brand name	Number of storage warehouse	Capacity of storage warehouse	Operation
1	开心酒	2202910011999	地地	-	-	Edit Delete

Showing 1 to 1 of 1 rows

Export trade history in recent 2 years

Order NO.	Product name	Year	Country	Operation
1	开心酒	2015	阿富汗-Afghanistan	Edit Delete

Showing 1 to 1 of 1 rows

At the bottom, there is a 'Next page' button.

Figure: Enterprise basic information II

- Registration number approved by located competent authority: it is automatically filled in by the system according to the "Registration number approved by located competent authority" entered by the user when creating the account.
- Name of the registration approval competent authority: name of the overseas official authority that granting the qualification of the enterprise. [It is also the organisation that issues the enterprise the "Registration number approved by located competent authority".](#) Optional field.
- Registration number (in China) / Registration date (in China) / Registration expiration date (in China): enterprise's registration number in China granted after GACC's approval. It cannot be filled in when entering, for it will be given by the GACC after the approval of the registration application. The number can be found through the function of the "application form query".
- Enterprise name: it is a required field automatically filled in by the system based on the information of the user account. This field can be edited, but modification is not recommended.
- Products to be registered/added to China: required. After clicking "Add", the interface of entry will pop up and multiple products' information can be entered.
- ~~Trade with China in recent 2 years: required. If you select "Yes", it is required to fill in; if you select "No", then it is not required. Select "Yes" to bring up the form for "Specific Products to China". Click "Add" to bring up the input interface of trade with China in the recent 2 years. The parameter~~

options for "Specific products exported to China" are generated according to the items filled in for "Specific products to be exported to China" in the field of "Products to be registered/added to China".

● Export trade history in recent 2 years: optional. After click on the "Add" button, the interface for entering data on export trade history (form) will pop up.

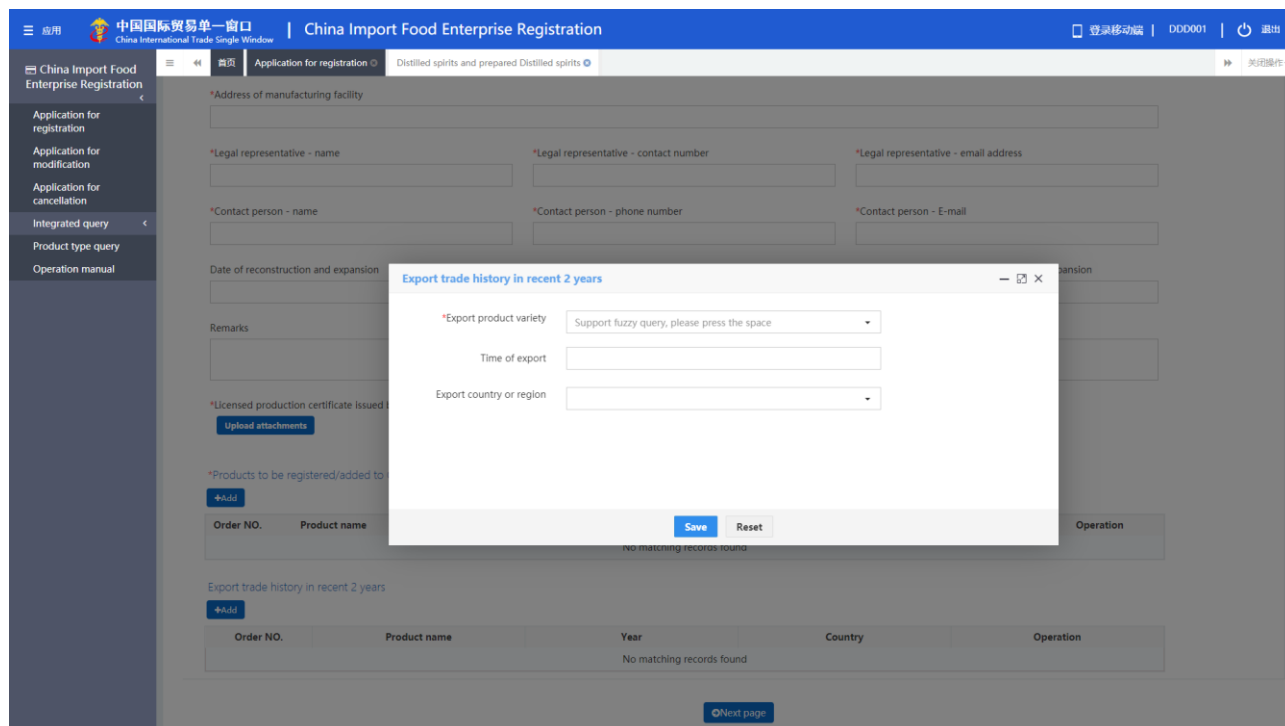


Figure: Interface for entering data on export trade history

● Export trade history in recent 2 years (form): optional. Click on "Add" and choose "Export product variety" is required, and then click on the space or the triangle to the right to display the options. The options for "Specific products to be exported to China" are generated according to items filled in for "Specific products to be exported to China" under the field of "Products to be registered/added to China".

China Import Food Enterprise Registration

Application for registration

Distilled spirits and prepared Distilled spirits

Basic information Production-related information Declaration information Attachment information

Save delete current state : saved

Raw material/ingredient information

Add

Order NO.	Product name	Raw material	Country	Proportion	Operation
No matching records found					

Production correspondence

Add

Order NO.	Product name	Name of affiliated company	Registration number	Operation
No matching records found				

Production and processing water

*Water source

☐ Municipal water ☒ Enterprise owned water source

*Whether to test water quality of production and processing water

☒ Yes ☐ No

*Whether to disinfect the self-owned water source

☒ Yes ☐ No

*Disinfection treatment method for self-owned water source

☐ Chlorination treatment ☐ Ozone treatment ☒ Other other disinfection treatment method for self-own

Production process

*Specific processing methods

such as cleaning, heat/cold treatment time and temperature, pickling, dehydration, packaging, etc.

Upload attachments

Human resources

Figure: Production-related information I

China Import Food Enterprise Registration

Application for registration

Distilled spirits and prepared Distilled spirits

Production-related information

Add

Order NO.	Product name	Name of affiliated company	Registration number	Operation
No matching records found				

Production and processing water

*Water source

☐ Municipal water ☒ Enterprise owned water source

*Whether to test water quality of production and processing water

☒ Yes ☐ No

*Whether to disinfect the self-owned water source

☒ Yes ☐ No

*Disinfection treatment method for self-owned water source

☐ Chlorination treatment ☐ Ozone treatment ☒ Other other disinfection treatment method for self-own

Production process

*Specific processing methods

such as cleaning, heat/cold treatment time and temperature, pickling, dehydration, packaging, etc.

Upload attachments

Human resources

*Total number of employees

*Number of management and technical personnel

Previous page Next page

Figure: Production-related information II

● Raw material/ingredient information form: optional. Click on “Add” to go to the page for “raw material/ingredient information”. The options for “Specific products to be exported to China” are generated according to items filled in for "Specific products to be exported to China" under the field

of “Products to be registered/added to China”.

- Production correspondence: optional. Click on “Add” to go to the page for “Production correspondence”. The options for “Specific products to be exported to China” are generated according to items filled in for "Specific products to be exported to China" under the field of “Products to be registered/added to China”.

Note: For the following three categories, “Vegetables and vegetable products (fresh and dehydrated vegetables are excluded)”, “Grain products and other products”, and “Tea”, the information about “Production correspondence” is required.

- Production and processing water: choose “Municipal water” or “Enterprise owned water source”. If you choose enterprise owned water source, then "Whether to disinfect the self-owned water source" and " Disinfection treatment method for self-owned water source " become required fields, otherwise they are optional. For the disinfection method, if you choose “Other”, the field “Other disinfection methods for self-owned water source” will become editable and must be filled in.
- Production process: required. The attachment is optional.

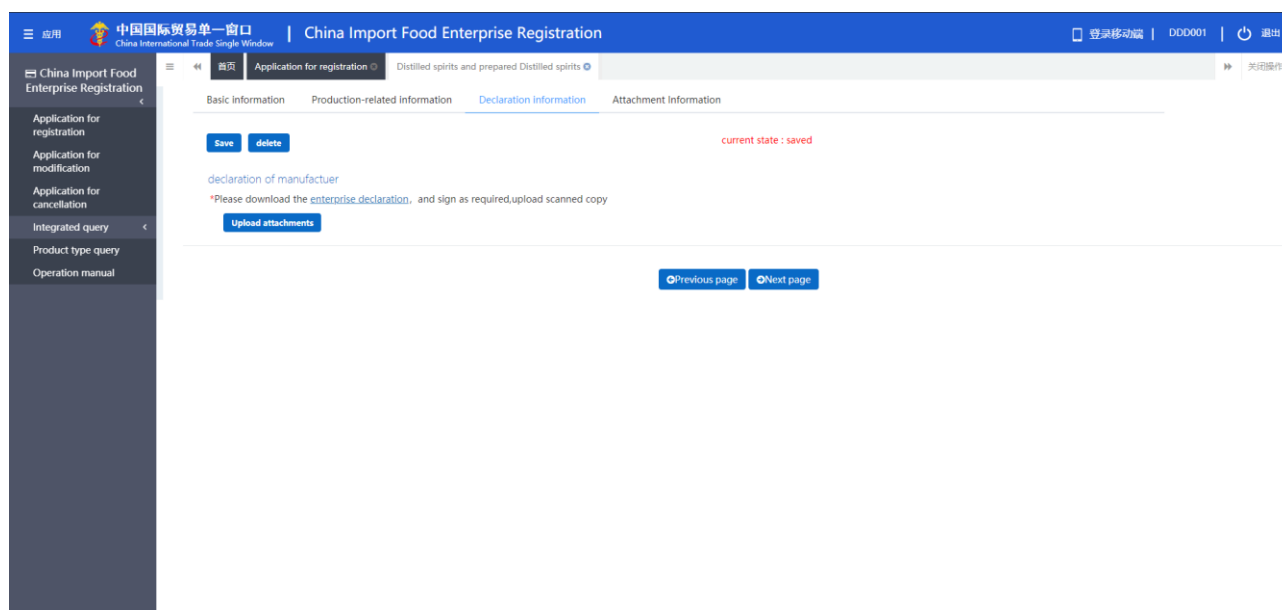
The screenshot displays the 'China Import Food Enterprise Registration' web application. The top navigation bar includes the logo, the title 'China Import Food Enterprise Registration', and user information '登录移动端 | DDD001 | 退出'. A left sidebar contains a menu with options like 'Application for registration', 'Application for modification', 'Application for cancellation', 'Integrated query', 'Product type query', and 'Operation manual'. The main content area is titled 'Application for registration' and 'Distilled spirits and prepared Distilled spirits'. It features four tabs: 'Basic information', 'Production-related information', 'Declaration Information' (which is active), and 'Attachment information'. Below the tabs, there are 'Save' and 'delete' buttons, a status indicator 'current state : saved', and a section for 'declaration of manufacturer' with a note: '*Please download the enterprise declaration, and sign as required,upload scanned copy'. An 'Upload attachments' button is also present. At the bottom of the main area, there are 'Previous page' and 'Next page' buttons.

Figure: Enterprise declaration

- Declaration information: you need to download the “enterprise declaration” (document provided by the system), and have it signed and stamped before uploading a scanned copy here.

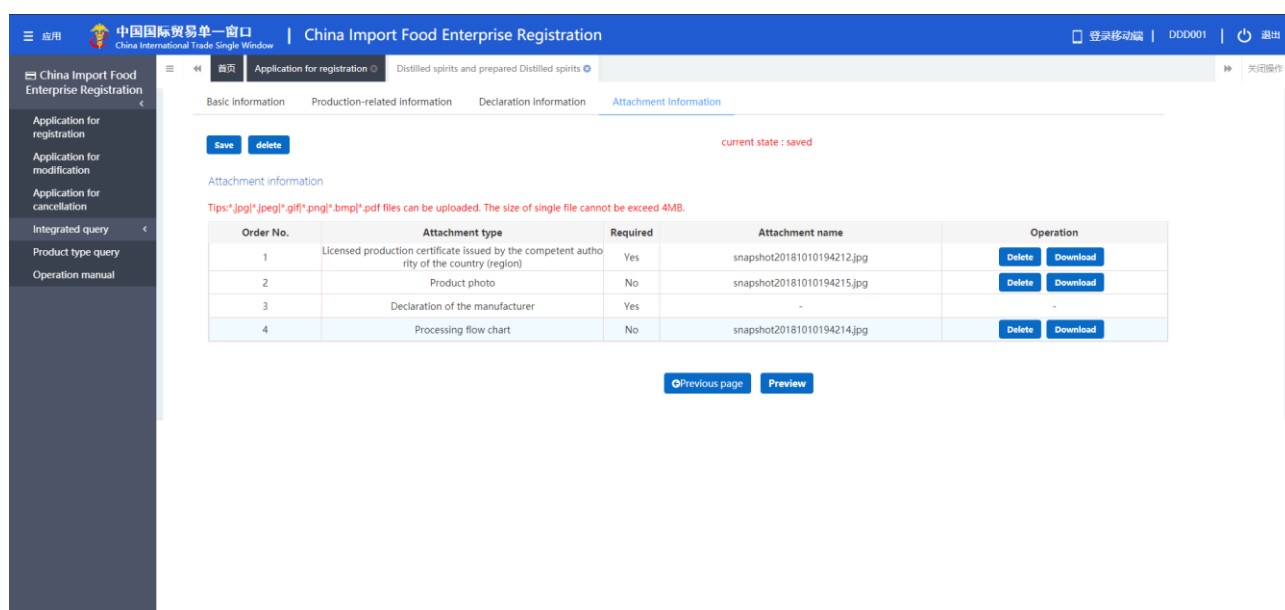


Figure: Attachment information

- Attachment information: this section summarizes and illustrates details about the attachments uploaded through the “Basic information”, “Production-related information” and “Declaration information” pages. Editing operations can be performed here.

5.2 Application for Modification

[Enterprises that have obtained the registration number \(in China\) can apply for modifications of the approved registration application.](#)

[After logging in to the system with overseas enterprise account, click “Application for modification” in the menu on the left; use the “Product category” query function to search for the registration applications that can be modified.](#)

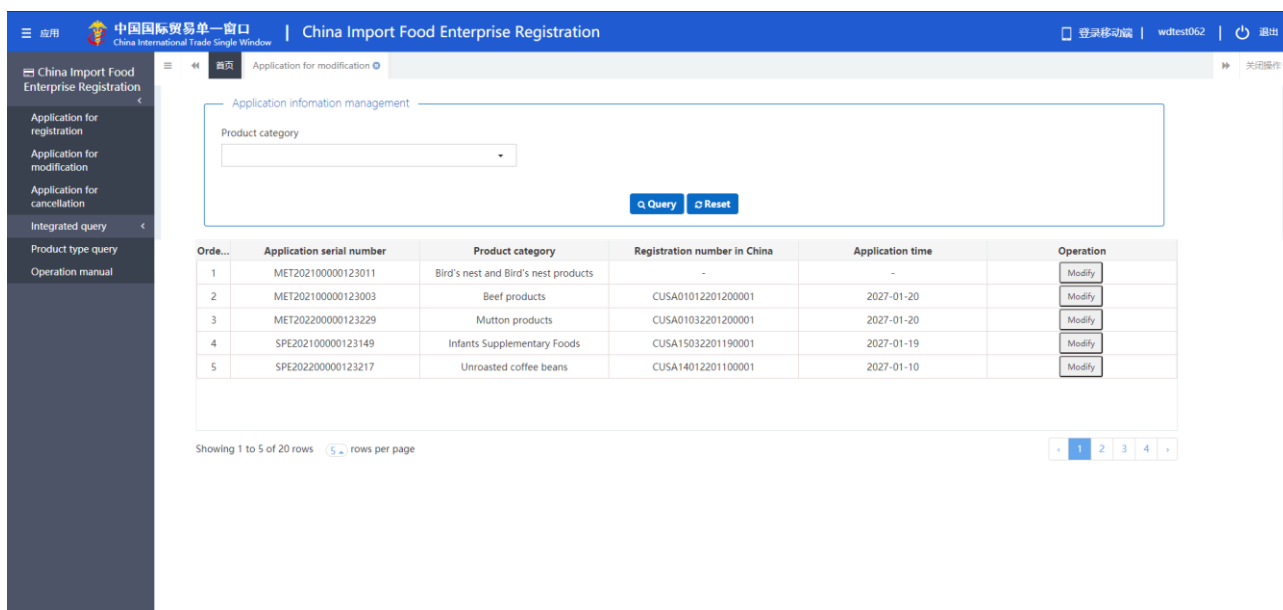


Figure: Query - applications that can be modified

Click “Application for modification” button to enter the interface, and modify the information or content in the following sections: basic information about the enterprise, production-related information, declaration information (or corporate statement), attachment information, etc.

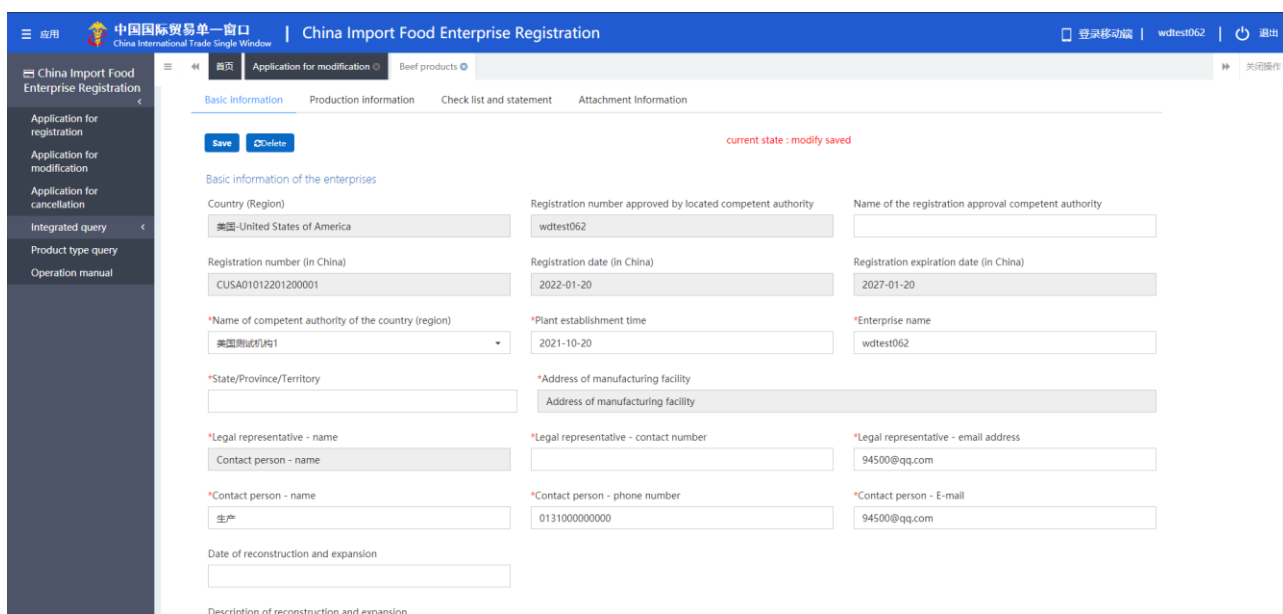


Figure: Modification entry interface

After completion, click “Preview”, the system will display all the information entered for the user to confirm. After confirmation, click “Submit”, the system will automatically submit the information to the corresponding competent authorities or GACC according to product categories; click “Return” and return to the application interface.

5.2.1 Application for modification of registration application recommended by located competent authority

5.2.1.1 Introduction to the modification process

Modification process (take “Sheep intestine casings” as an example):

1. General approval process

Enter the information → Preview → Submit to the competent authority → Competent authorities recommendation → GACC approval (registration information will be updated to the latest contents submitted for modification)

2. Submission returned by the competent authority for supplementation or correction

Enter the information → Preview → Submit to the competent authority → Competent authority's request for supplementation and correction → Modify the application and re-submit it to the competent authority → Competent authorities' recommendation → GACC approval (registration information updated to the latest content submitted for modification)

3. Submission returned by the competent authority (Recommendation denied) or GACC approval not granted

Enter the information → Preview → Submit to the competent authority → Submission returned by the competent authority (Recommendation denied)

Enter the information → Preview → Submit to the competent authority → Competent authorities submit the information to GACC → GACC approval not granted (the reasons for the rejection can be found in through "Integrated query" - "Application form query"; re-select the approved registration on the “Application for modification” page to apply for new modification)

Kind Reminder:

For applications rejected by the competent authority (recommendation denied), it is not possible to make changes to the original application and submit it again. However, it is allowed to apply for new modification.

Main functions:

1. Save: the basic information about the enterprise, production-related information, declaration information and attachment information which have been entered can be saved temporarily.

Temporarily saved data can be deleted or submitted to the competent authority. Data returned by the competent authority for supplementation or correction can be edited.

2. Submit: after clicking on the “Preview” button, a “Submit” button will be displayed for the user to submit temporarily saved data to the competent authority for review. Data that has been submitted to the competent authority can no longer be edited.

3. Delete: delete the data that is temporarily saved, and the deleted data cannot be recovered.

“Preview” and “Return” functions here are consistent with the functions that exist on the “Application for registration” page.

5.2.1.2 Entry Instructions

After entering the “modification entry” interface, most of the main field’s contents displayed are from the approved registration application. Required fields are marked with an asterisk * in the interface. Three fields (“State/Province/Territory”, "Address of manufacturing facility" and "Legal representative - name") do not allow changes, while the requirements for entering data in other fields (for modification) are basically in line with the requirements for data entry in the “Application for registration” interface. The following provides instructions on how to enter data in the fields for which the requirements are inconsistent with those for “Application for registration”.

The screenshot displays the 'Application for modification' interface of the China Import Food Enterprise Registration system. The interface is in Chinese and English. The top navigation bar includes the system name and user information. The left sidebar contains a menu with options: 'Application for registration', 'Application for modification', 'Application for cancellation', 'Integrated query', 'Product type query', and 'Operation manual'. The main content area shows the 'Application for modification' form. The form is divided into sections: 'Basic information of the enterprises', 'Name of competent authority of the country (region)', 'State/Province/Territory', 'Legal representative - name', 'Contact person - name', 'Date of reconstruction and expansion', 'Description of reconstruction and expansion', and 'Remarks'. The form contains various input fields, some of which are disabled (indicated by a grey background). The 'current state: modify saved' message is displayed at the top right. The left sidebar shows the navigation menu with options like 'Application for registration', 'Application for modification', 'Application for cancellation', 'Integrated query', 'Product type query', and 'Operation manual'.

Figure: “Application for modification” interface -1

China Import Food Enterprise Registration

Application for modification | Beef products | Sheep intestine casings

Upload attachments

Export trade history in recent 2 years

Or...	Countries or regions to which the product has been exported	Variety of the exported product	Operation
1	安道尔-Andorra	AND品种	Edit Delete

Showing 1 to 1 of 1 rows

Qualification obtained of Registered in China

Or...	Variety of the product that has been approved for export	The time when the enterprise has obtained the registration q...	Operation
1	Salted casing	2022-01-10	Delete
2	Frozen casing	2022-01-10	Delete

Showing 1 to 2 of 2 rows

Products to be registered/added to China

Or...	HS/CIQ code	Type of products	Specific products for export...	Number of daily processing ...	Number of working days pe...	Operation
No matching records found						

Production and processing capacity

Figure: "Application for modification" interface - 2

Registration number (in China) has been granted: The list shows all types of products that have been granted registration number (in China) to be exported to China; click the "Delete" button to cancel the registration, and after the application for modification is approved by GACC, the product associated with the cancelled registration will lose the qualification to be exported to China.

Products to be registered/added to China: Optional. After clicking "Add", the entry data interface will appear, and the information about one product can be entered in each interface. If the information about more than one product needs to be entered, please save the data first and click the "Add" button to add another item.

Supporting materials related to the modification of information: Click "Upload Attachment" to access the "upload attachment" interface, add files, save them, etc. as required.

应用 | 中国国际贸易单一窗口 | China Import Food Enterprise Registration | 登录移动端 | wdtest062 | 退出

China Import Food Enterprise Registration

Application for registration
Application for modification
Application for cancellation
Integrated query
Product type query
Operation manual

Application for modification | Beef products | Sheep intestine casings

Enterprise human resource information

*Total number of employees: 10

*Number of management and technical personnel: 20

*Number of official inspection and quarantine personnel in the factory: 30

Accredited agency: 质监机构

*Please download the [enterprise declaration](#), and sign as required,upload scanned copy

Upload attachments

*Supporting materials to modify information

Upload attachments

Attachment information

Tips:*.jpg|.jpeg|.gif|.png|.bmp|.pdf files can be uploaded.The size of single file cannot exceed 4MB.

Order No.	Attachment type	Required	Attachment name	Operation
1	Supporting materials to modify information	Yes	Jellyfish.jpg	Delete Download
2	Licensed production certificate issued by the competent authority of the country (region)	Yes	Hydrangeas.jpg	Delete Download
3	Product photo	No	Tulips.jpg	Delete Download
4	Product photo	No	Desert.jpg	Delete Download
5	Declaration of the manufacturer	Yes	Hydrangeas.jpg	Delete Download

Submit Return

Figure: “Application for modification” interface - 3

5.2.2 Application for Modification of Enterprise Self-registration Application

5.2.2.1 Introduction to the registration process (take “lactose” as an example)

Registration process:

1. General approval process

Enter the information → Preview → Submit to GACC → GACC approval (registration information will be updated to the latest contents submitted for modification)

2. Submission returned by Customs for supplementation or correction

Enter the information → Preview → Submission → GACC return the submission for supplementation or correction → Modify the application and re-submit → GACC approval (registration information will be updated to the latest contents submitted for modification)

3. Submission returned by Customs (Application for modification not approved)

Enter the information → Preview → Submission → GACC does not approve the application (reasons for rejection can be found in the “Customs Receipt” through “Integrated query - Application form query”; re-select the approved registration on the “Application for modification” page to apply for new modification)

Kind Reminder:

For applications rejected by the competent authority (recommendation denied), it is not possible to make changes to the original application and submit it again. However, it is allowed to apply for new modification.

Main functions:

Submit: The data for modification will be submitted to GACC for review.

“Delete”, “query” and other functions here are basically consistent with the functions exist on the page for “Application for modification” of registration application recommended by the located competent authority.

5.2.2.2 Entry Instructions

After entering the “modification entry” interface, most of the main field’s contents displayed are from the approved registration application. Required fields are marked with an asterisk * in the interface. Three fields (“**State/Province/Territory**”, “**Address of manufacturing facility**” and “**Legal representative - name**”) do not allow changes, while the requirements for entering data in other fields (for modification) are basically in line with the requirements for data entry in the “Application for registration” interface. The following provides instructions on how to enter data in the fields for which the requirements are inconsistent with those for “Application for registration”.

The screenshot displays the 'China Import Food Enterprise Registration' system interface. The top navigation bar includes the logo, the text '中国国际贸易单一窗口' (China International Trade Single Window), and 'China Import Food Enterprise Registration'. The main content area is titled 'Application for modification' and shows a form for updating enterprise information. The form is divided into several sections: 'Basic information of the enterprises', 'Registration information', 'Enterprise information', 'Address of manufacturing facility', 'Legal representative information', 'Contact person information', 'Date of reconstruction and expansion', and 'Remarks'. The 'Basic information of the enterprises' section includes fields for 'Country (Region)' (United States of America), 'Registration number approved by located competent authority' (wdtest071), and 'Name of the registration approval competent authority' (1083). The 'Registration information' section includes 'Registration number (in China)' (CUSA26032201100001), 'Registration date (in China)' (2022-01-10), and 'Registration expiration date (in China)' (2027-01-10). The 'Enterprise information' section includes 'Enterprise name' (wdtest071.enterprise), 'Plant establishment time' (2021-10-20), and 'State/Province/Territory' (州/省/属地). The 'Address of manufacturing facility' section includes '生产场所地址' (Production facility address). The 'Legal representative information' section includes 'Legal representative - name' (王丹), 'Legal representative - contact number' (18701360710), and 'Legal representative - email address' (94500@qq.com). The 'Contact person information' section includes 'Contact person - name' (Contact person - name), 'Contact person - phone number' (12312000000), and 'Contact person - E-mail' (94500@qq.com). The 'Date of reconstruction and expansion' section includes 'Date of reconstruction and expansion' (2020-01-06), 'Item of reconstruction and expansion' (Item of reconstruction and expansion), and 'Production facilities of reconstruction and expansion' (改扩建生产设施). The 'Remarks' section includes 'Remarks' (df.beizhu). The form also includes a 'Save' button, a 'delete' button, and a 'current state : modify saved' status message. The bottom of the form includes a 'Licensed production certificate issued by the competent authority of the country (region)' section with an 'Upload attachments' button and a 'Qualification obtained of Registered in China' section.

Figure: Application for modification - Basic information about the enterprise - 1

The screenshot displays the 'Application for modification' interface of the China Import Food Enterprise Registration system. The interface includes a sidebar with navigation options and a main content area with several data tables.

Qualification obtained of Registered in China

Order NO.	Registration number (in China)	HS/CIQ code	Product name	Registration date (in China)	Operation
1	CUSA26032201100001	1702110000999	vv	2022-01-10	Delete

Showing 1 to 1 of 1 rows

Products to be registered/added to China

[+Add](#)

Order NO.	Product name	HS/CIQ code	Brand name	Number of storage warehouse	Capacity of storage warehouse	Operation
No matching records found						

Export trade history in recent 2 years

[+Add](#)

Order NO.	Product name	Year	Country	Operation
1	vv	2018	安哥拉-Angola	Edit Delete

Showing 1 to 1 of 1 rows

Raw material/ingredient information

[+Add](#)

Order NO.	Product name	Raw material	Country	Proportion	Operation
1	vv	ui	阿鲁巴-Aruba	374	Edit Delete

Showing 1 to 1 of 1 rows

Production correspondence

[+Add](#)

Figure: Application for modification - Basic information about the enterprise - 2

Registration number (in China) has been granted: The list shows all types of products that have been granted registration number (in China) to be exported to China; click the “Delete” button to cancel the registration, and after the application for modification is approved by GACC, the product associated with the cancelled registration will lose the qualification to be exported to China.

Products to be registered/added to China: Optional. After clicking “Add”, the entry data interface will appear, and the information about one product can be entered in each interface. If the information about more than one product needs to be entered, please save the data first and click the “Add” button to add another item.

Supporting materials related to the modification of information: Click "Upload Attachment" to access the “upload attachment” interface, add files, save them, etc. as required.

应用 | 中国国际贸易单一窗口 | China Import Food Enterprise Registration | 登录移动端 | wdtest071 | 退出

China Import Food Enterprise Registration

Application for registration
Application for modification
Application for cancellation
Integrated query
Product type query
Operation manual

Application for modification | Lactose

500

*Number of management and technical personnel

50

declaration of manufacturer

*Please download the [enterprise declaration](#), and sign as required,upload scanned copy

[Upload attachments](#)

*Supporting materials to modify information

[Upload attachments](#)

Attachment information

Tips: ".jpg", ".jpeg", ".gif", ".png", ".bmp", ".pdf" files can be uploaded. The size of single file cannot exceed 4MB.

Order No.	Attachment type	Required	Attachment name	Operation
1	Supporting materials to modify information	Yes	-	-
2	Licensed production certificate issued by the competent authority of the country (region)	No	微信图片_20211020185428.jpg	Delete Download
3	Product photo	No	微信图片_20211020185428.jpg	Delete Download
4	Declaration of the manufacturer	Yes	1636350479(1).png	Delete Download
5	Processing flow chart	No	微信图片_20211020185428.jpg	Delete Download

[Submit](#) [Return](#)

Figure: Application for modification - Basic information about the enterprise - 3

5.3 Integrated Query

5.3.1 Application Form Query

The system provides services for inquiring application forms. Overseas enterprise users can enter key words to inquire the applications they submitted, including application information, recommendation information of competent authorities, review information by GACC.

For the applications that have been temporarily saved or have not successfully submitted or completed the supplementation and correction, click “View” to enter the page of application details for editing.

Click "Integrated Query - Application Form Query" on the left to expand the menu (as shown below).

Figure: Application form query

Operation Operating procedures:

1. Set the searching conditions, click “Query”, and the results will be listed below according to the query conditions.

2. Click “View” in the data operation column to open the application form for details. The application progress can be viewed in the upper right corner of this page. According to different status of the application form, there are the following circumstances:

(1) For applications that have been temporarily saved [\(to be submitted by the enterprise\)](#) or are subject to supplementation and correction [\(to be submitted by the enterprise\)](#), the application forms can be edited, modified and declared.

(2) If the application of a product that the enterprise can apply to register with GACC by itself is in the state of "Failed to deliver to Customs" or "Failed to enter Customs database", the application forms can be edited and modified, and re-declared (see the appendix at the end of this manual for detailed explanation). If the registration application of the product recommended by the competent authority to GACC is in the state of "Failed to deliver to Customs" or "Failed to enter Customs database", the application forms cannot be modified or declared.

China International Trade Single Window | China Import Food Enterprise Registration

Application form query | Fermented wines and prepared Fermented wines | Application for register | Fermented wines and prepared Fermented wines

Basic Information | Production-related Information | Declaration Information | Attachment Information

Save delete current state : saved

Basic information of the enterprises

*Country (Region) 中国-China	*Registration number approved by located competent authority 88	Name of the registration approval competent authority
Registration number (in China)	Registration date (in China)	Registration expiration date (in China)
*Enterprise name bigC	*Plant establishment time 2014-12-01	*State/Province/Territory 州
*Address of manufacturing facility 场所		
*Legal representative - name 法人	*Legal representative - contact number 1350223131	*Legal representative - email address sks@1.com
*Contact person - name xingming	*Contact person - phone number 1350223131	*Contact person - E-mail sp@1.com
Date of reconstruction and expansion 2015-11-03	Item of reconstruction and expansion xiangmu	Production facilities of reconstruction and expansion sheshi
Remarks beizhu		

Figure: Enterprise basic information (temporarily saved)

(3) Application forms in the following states are not allowed to be edited, modified and submitted:

- submitted to the competent authority already;
- submitted to Customs already (through [recommended recommendation](#));
- returned (recommendation rejected);
- sent to successfully to the GACC;
- entered Customs database successfully;
- unapproved/approved/[already](#) accepted/unaccepted/revoked/suspended/subject to rectification

China International Trade Single Window | China Import Food Enterprise Registration

Product type query | Application form query | 发酵酒及其配制酒

Basic Information | Production-related Information | Declaration Information | Attachment Information

Save current state : sent successfully to the GACC

Basic information of the enterprises

*Country (Region) 中国-China	*Registration number approved by located competent authority 30	Name of the registration approval competent authority 30
Registration number (in China)	Registration date (in China)	Registration expiration date (in China)
*Enterprise name BB1	*Plant establishment time 2021-10-01	*State/Province/Territory
*Address of manufacturing facility dizhi		
*Legal representative - name xx	*Legal representative - contact number 1350223111	*Legal representative - email address sos@12.com
*Contact person - name ssfs	*Contact person - phone number 13856615151	*Contact person - E-mail oso@1.COM
Date of reconstruction and expansion 2021-10-01	Item of reconstruction and expansion ffskksk	Production facilities of reconstruction and expansion ksjfk
Remarks 备份		

*Licensed production certificate issued by the competent authority of the country (region)
Upload attachments

Figure: Enterprise application interface (when the application is successfully sent to GACC)

Kind reminder:

If the competent authority is processing the data submitted by the enterprise, the enterprise is not allowed to edit, modify or submit the application.

5.4 Product Categories Query

5.4.1 Product Categories Query

In this module, product categories can be searched by entering HS code or product name. It can be made unconditionally, or by setting one condition or two conditions at the same time. The results are displayed in a list and the number of results displayed on a single page can be customized.

Query: click [Query] to query according to query conditions.

Reset: click [Reset] to clear query conditions.

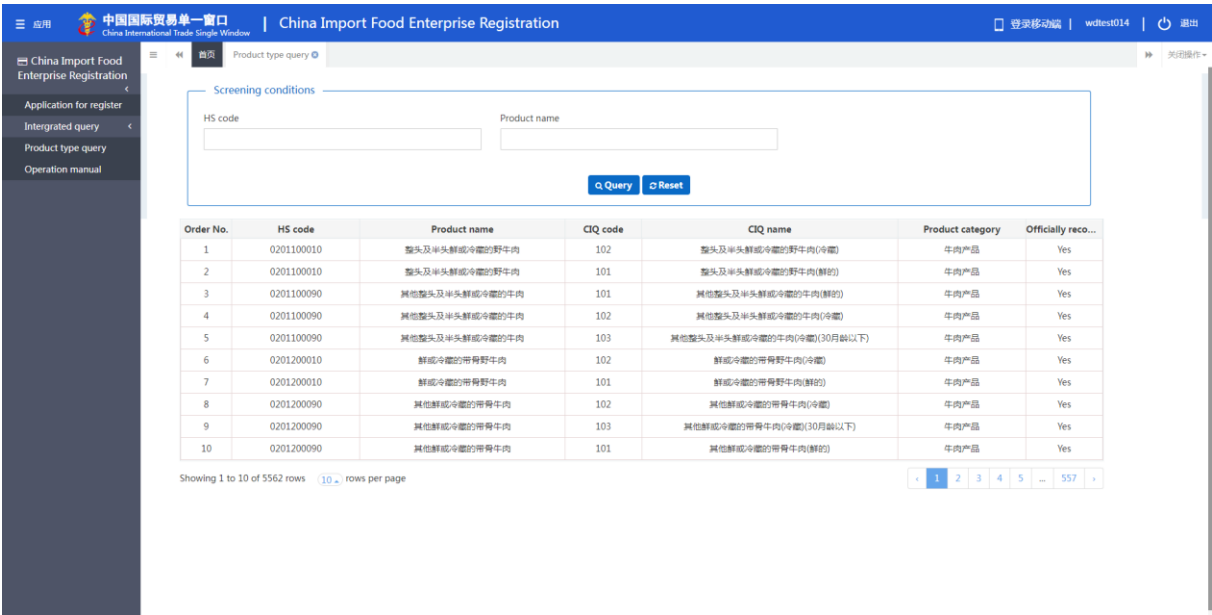


Figure: Product type query

Appendix: System Status Description

Status	Description
Temporarily saved	The entered information is temporarily saved to the system.
Submitted (to the competent authority)	The application has been submitted to the competent authority for review.
Submitted (to GACC)	<ol style="list-style-type: none"> 1. The competent authority has recommended the enterprise's application to GACC. 2. The enterprise has submitted the application to GACC.
Recommendation rejected	The application is returned and rejected to the enterprise after being reviewed by GACC or the competent authority.
Successfully sent to GACC	System processing. Applications recommended by the competent authorities or submitted by enterprises have been successfully sent to GACC.
Failed to send to GACC	System processing. Applications recommended by the competent authorities or submitted by enterprises was not successfully sent to GACC due to network problem or other abnormalities.
Entered Customs database successfully	System processing. GACC received the data successfully.
Failed to enter Customs database	System processing. GACC failed to receive the data.
Accepted	The application has been accepted by GACC and will be reviewed.
Unaccepted	The application is returned because GACC doesn't accept and won't review it.
Supplementation and correction	<ol style="list-style-type: none"> 1. If the submitted application does not meet the requirements, GACC will return the application and request the enterprise or the competent authority to modify the application. 2. The competent authority returns the application and requires the enterprise to modify the application.
Unapproved	GACC rejects the application recommended by the competent authority or submitted by the enterprise.
Approved	If the overseas manufacture of imported food meets the requirements, GACC shall approve the registration application and grant Chinese registration number to the enterprise.
Revoked	GACC revokes the registration in China of the registered enterprise.
Suspended	GACC suspends the export of food products by the registered enterprise to China, until the registration requirements are met after rectifications.
Rectification	If a registered overseas manufacture of imported food no longer conforms with the registration requirements, GACC shall request the manufacture to rectify within a specified period and shall suspend imports from the manufacture during this period. The manufacture shall complete the rectification within the specified period and submit to GACC a written report and a written statement confirming it conforms with the registration requirements.