

## APPLICATION FORM

**Holland Pavilion at exhibition AgroSpring (including Agro Animal Show, Fruit. Vegetable. Logistics & Grain Tech Expo in Kyiv, Ukraine 18 - 20 February 2020**

Company / Organization name	<i>Use the name under which you company will be listed in exhibition catalogue</i>
Contact person	<i>The person in charge for organizational issues during preparation period</i>
Contact telephone (mob).	<i>Direct telephone of contact person</i>
E-mail:	<i>Direct e-mail of contact person</i>
Postal address: Company name (if different) House N, Street name Postal code, City Country	<i>Will be used for invoicing</i>
Fax number	
Website	
VAT Identification number	

Please indicate your partner in Ukraine to be Cc for organizational issues (optional):

Company name:	
Contact person:	
E-mail:	
Telephone:	

The personal data will be processed and stored in accordance with the [GDPR](#).

Information about your company. Describe your product /service (in English):

**PARTICIPATION COST / STAND OPTIONS (please tick):**

Ministand **7 m2** total cost **1.500 EUR**, VAT is not included

Normal stand \_\_\_\_\_ m2.  
Price of 1 m2 is **240 EUR**, VAT is not included.

+ Registration fee of **330 EUR** per company (compulsory payment to the local exhibition company), VAT is not included. This fee enables: issue of personalised exhibitor badges, publication in the catalogue and 1 hard copy of exhibition catalogue.

++ It is possible to order additional furniture and equipment, which is a subject to the tariffs of contractor.

+++ All amounts are subject to the current legal VAT

Name of representative:

Date:

Signature:

\_\_\_\_\_

\_\_\_\_\_

## CONDITIONS FOR PARTICIPATION

### Holland Pavilion at exhibition AgroSpring (including Agro Animal Show, Fruit. Vegetable. Logistics & Grain Tech Expo in Kyiv, Ukraine 18 - 20 February 2020

*The Holland Pavilion is initiated by the Office of Agricultural Counsellor, Embassy of the Kingdom of the Netherlands in Ukraine and organized by IFWexpo Heidelberg GmbH and its Ukrainian office DLG Ukraine LLC. The local organizer of the exhibition is Kyiv International Contract Fair Ltd. Expected Participants of the Holland Pavilion are Dutch companies and/or Ukrainian partners/representatives/dealers/importers of Dutch companies operating on behalf of Dutch companies in Ukraine*

This form is to be completed by the Participant and received by IFWexpo Heidelberg GmbH or DLG Ukraine LLC acting on behalf of the Embassy of the Kingdom of the Netherlands in Ukraine. The Embassy reserves the right to refuse participation in the Holland Pavilion. The Participant is obliged to follow the procedure related to preparation and organization of the Holland Pavilion described below.

#### The Participation costs cover:

- Preparation and organization of the Holland Pavilion;
- Rental of exhibition space;
- Holland Pavilion design, construction, decoration;
- Stand construction, basic set of equipment:
  - Full colour logo on the fascia panel; listing in the catalogue of the exhibition/s; badges for participants; counter, round table(s), soft chairs, power plug 220V, spot light, dust bin - all items in a number specified for certain stand size;
- Daily cleaning of the stand (except closed spaces);
- Usage of the business lounge of the Holland Pavilion for company events (signing, promo, media);
- Coffee/tea/snacks during exhibition days;
- Invitations to the Agricultural reception: for all participants and their partners (*q-ty to be confirmed*).
- Promotion of the Holland Pavilion and participants in mass media and website.
- General photo/ video shooting of Holland Pavilion.

#### The Participation costs do not cover:

- Logistics for Participants:
  - Transportation to / from Kyiv, to / from exhibition venue; accommodation; regular meals;
- Additional equipment and materials (not included into the basic set of equipment) and its delivery to / from Kyiv, to / from exhibition venue;
- Design of the wall banners.
- Other services like interpretation, insurance, individual company photo, video etc.

**NB**

#### Payments

The costs calculated on the basis of this registration form (including additional requests from the participants agreed with the Constructing company) to be paid in EURO or UAH against the invoice issued by the Organizers. The payment should be done within the payment period specified in the invoice but before the actual date of exhibition.

#### Cancellation by the participant:

Free cancellation is possible only during the period of acquisition namely before November 29. If cancellation is done in the period from 29 November till the date of the exhibition the Participant is obliged to pay 100% of the costs calculated on the basis of his registration form and additional order(s). The participant has the right to suggest to the Organizer another Dutch company interested in participation in the Holland Pavilion to take over his stand and pay costs due. Additional costs like change of the name of the company, change of the information in the catalogue etc. will be covered by the new participant. Changes are possible only within the deadlines specified by the Organizer.

#### Cancellation by the Embassy

The Embassy of the Kingdom of the Netherlands has the right to cancel the Holland Pavilion during Agro Spring 2020 in case of a negative travel advice of the Ministry of Foreign Affairs or other unforeseen circumstances based on the decision of the Dutch Government. In case decision of cancellation is taken by the Embassy in consultations with the Dutch Government the Participants are obliged to cover actual costs

spent by the organizer and contractor by the date of taking the decision of cancellation and with the reference to the terms/conditions/deadlines specified by local exhibition company.

### **Deadlines**

The deadlines are specified for all activities related to preparation and implementation of the Holland Pavilion. The information about the deadlines will be provided by the Organizer. Regular communication between Organizer and Participants will be done via e-mails sent directly to participants from [f.arnz@ifw-expo.com](mailto:f.arnz@ifw-expo.com) and [y.bondarenko@dlg.org](mailto:y.bondarenko@dlg.org) or in Bcc to all participants. For communication concerning Holland Pavilion the contact data of the contact person specified in this registration form will be used. Should the Participant change the contact person or the contact information of the contact person or in case the contact person of the Participant is out of office for a certain period, the Organizer should be appropriately informed with the new contacts to be used for communication. The Participants are strongly advised to observe the deadlines. In case of breaking the deadline the Participant takes full responsibility for the (financial) outcome. The organizer and the Ministry of Economic Affairs cannot accept responsibility for any (financial) consequences being caused breaking the deadline by the Participant.

### **Insurance – risks**

The Organizer and the Embassy do not take responsibility on any risks of the participants related to their property, transportation, delay, theft or damage, losses or personal injury during their stay in Kyiv and participation in Holland Pavilion.

### **Presence at the Holland Pavilion**

The Participants of the Holland Pavilion are responsible for the presence of the person in charge at their stands during exhibition hours. This person should be able to communicate with visitors and provide relevant information about the company activity. This requirement is also applicable in the case when due to some unpredictable circumstances the representative of the company is not able to be present at the exhibition. The working hours of the exhibition, as well as open hours on the day of installation and dismounting are provided on the website of the local exhibition company <http://www.animal-show.kiev.ua/en/> and will be sent to the Participants by the Organizer and Constructing company before the exhibition.

Name of representative: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Submit this form to:** [f.arnz@ifw-expo.com](mailto:f.arnz@ifw-expo.com) or [y.bondarenko@dlg.org](mailto:y.bondarenko@dlg.org)  
**E-mail subject "Holland Pavilion at Agro Animal Show 2020"**

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